ASSIN FOSO MUNICIPAL ASSEMBLY

(A.F. M. A.)

2025 COMPOSITE ANNUAL ACTION PLAN

PREPARED AND SUBMITTED BY: MUNICIPAL PLANNING CO-ORDINATING UNIT (M.P.C.U.)

OCTOBER, 2024

APPROVAL STATEMENT

This 2025 Composite Annual Action Plan has vigorously been subjected to a presentation done at the General Assembly meeting held on ***Wednesday, 30th October 2024*** at the Municipal Assembly Hall, World Vision and therefore has been adopted and approved by General Assembly of the Assin Foso Municipal Assembly.

……. **…….....**

HON. ERIC MENSAH **SAAKA IBRAHIM**

(PRESIDING MEMBER) **(MUNICIPAL CO-ORD. DIRECTOR)**

Programme (PBB)	Sub-Programme (PBB)	Broad Activities	Location	Time frame				Cost			Programme Status		Implementing institution/Department	
				Q1	Q2	Q3	Q4	GoG	IGF	Others	New	On-going	Lead	Collaborating
Economic Development	Agricultural Services and Management	Agricultural Extension Activities	Municipal Wide	x	x	x	x	65,000.00 (MAG)				X	Agric Dept	MPCU Members, Assembly Members, FBO's, CSO's
		Organise Farmers' Day celebration					x	150,000.00 (DACF)			X		Agric Dept	MPCU Members, Assembly Members, FBO's
		Mainstream Climate Smart Agriculture in the Municipality	Municipal Wide	x	x	x	x	8,000.00 (MAG)				X	Agric Dept	MPCU members, Assembly Members, FBO's
		Organise 2No. Farmers' Market	Assin Foso			x	x		15,000.00 (IGF)		X		Agric Dept	MPCU Members, Assembly Members, FBO's
		Implement Planting for Food and Jobs Creation Policy, Phase II	Municipal Wide	x	x	x	x	50,000.00 (DACF&MAG)				X	Agric Dept	MPCU Members, Assembly Members, FBO's
		Planting for Export and Rural Development (PERD) activities	Municipal Wide	x	x	x	x	40,000.00 (DACF)	10,000.00 (IGF)			X	Agric Dept	MPCU members, Assembly Members, FBO's
		Demonstrations on Livestock Husbandry	Municipal Wide	x	x	x		6,000.00				X	Agric Dept	MPCU members, Assembly Members,
		Organise 4 Quarterly Technical Review Sessions.	Assin Foso	x	x	x	x	30,000.00 (MAG)			X		Agric Dept	MPCU Members, Assembly Members, FBO's
		Organise 2 Stakeholders Forum on Agricultural Plans and Execution Annually.	Assin Foso		x		x	40,000.00 (MAG)			X		Agric Dept	MPCU Members, Assembly Members, FBO's

Economic Development	Trade, Industry and Tourism Services	Provide Skill Development Training to Artisans	Municipal Wide	x	x	x	x	60,000.00 (NBSSI & DACF)				X	BAC	MPCU members
		Support to the Implementation of One District One Factory Policy	Assin Foso	x	x	x	x	50,000.00 (DACF)				X	BAC	MPCU members, Assembly members,
		Organise 2No. Business forum for the business community within the municipality	Assin Foso					30,000.00 (NBSSI & DACF)			X		BAC	Other Stakeholders
		Organise Trade Shows	Assin Foso			x		30,000.00 (DACF)			X		BAC	Other Stakeholders
		Participate in Central Regional Investment, Trade & Tourism (EXPO' 2025)	Cape Coast			x		10,000.00 (DACF)	10,000.00 (IGF)		X		BAC	MPCU and Other Stakeholders
Social Services Delivery	Public Health Services and management	Construction of Maternity Block.	Assin Awisem	x	x	x	x	700,000.00 (DACF-RFG)			X		Mun. Health Dir.	MPCU, Assembly members
		Construction and furnishing of 1no. CHPS compound with residential accommodation and a borehole.	Swedru Akuapim		x	x	x	1,136,154.20 (DACF)			X		Mun. Health Dir.	Works Dept., MPCU, Procurement Unit,
		Construction and furnishing of 1No. CHPS compound with residential accommodation and a borehole.	Obrayeko/Bukari Forson		x	x	x	1,076,000.00 (DACF)			X		Mun. Health Dir.	Works Dept., MPCU, Procurement Unit,
		Rehabilitation of Municipal Health Directorate's forecourt/car park.	Assin Foso			x	x	30,929.80 (DACF)			X		Mun. Health Directorate	Central Admin.

		District Response initiative on HIV/AIDS and Malaria-Public Health Service	Municipal Wide	x	x	x	x	50,000.00 (DACF)				X	Mun. Health Directorate	MPCU, Assembly members
		Completion of 1No. CHPS Compound	Assin Aponsie/ Brofoyedur	x	x	x	x	150,000.00 (DACF)				X	Mun. Health Dir.	MPCU, Assembly members
		Organise Stakeholders Forum on Health Service Delivery within the Municipality	Assin Foso	x	x	x	x	35,000.00			X		Mun. Health Directorate	MPCU, Assembly members
		Regular supervision and monitoring of health workers	Municipal Wide	x	x	x	x	20,000.00				X	Mun. Health Dir.	MPCU, Assembly members
Social Services Delivery	Education, youth & sports and Library services	Procure 800 No. Hexagonal tables and 4800No. Chairs for public KG schools.	Akropong Presbyterian KG/Primary School, Assin Wurakese M/A Methodist, Akropong M/A Methodist, Wurakese Camp M/A Basic School, Assin Wurakese Catholic Basic School, Foso Dunkwa M/A KG,		x	x	x	1,050,000.00 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,

			Otabil Nkwanta M/A, Wurakese Station M/A Basic, Fosco Demonstration Basic School A											
		Procure 1,000 No. dual desks for public primary schools.	Obrawomiam A.M.E Basic, Obrayeko M/A Primary School, Nyardoam M/A Basic School, Kumananta M/A Primary School, Awisem M/A Primary, Awisem Methodist, Foso Railway Station B Basic School, Atonsu M/A Anglican, Foso Odumase	x	x	x	x	650,000.00 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,

			Catholic Primary, Fosco Demonstration Basic School B.											
		Construction of 1 No. 6-unit classroom block with ancillary facilities.	Pump site - Assin Fosu			x	x	1,043,084.00 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,
		Completion of 1no. 3-Unit Classroom Block for Anglican JHS	Assin Foso	x	x	x	x	500,000.00				X	Mun. Edu. Directorate	Works Department and Central Administration
		Construction of 1 No. 3 Unit classroom block with ancillary facilities.	Wurakese station		x	x	x	600,000.00 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,
		Construction of 1 No. 2 unit KG block with ancillary facilities.	Alhuda Islamic School-Assin Fosu Zongo		x	x	x	600,000.00 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,
		Procure 1,000 No. Mono Desks for public Junior High Schools.	Osman Azuma M/A Basic, Awisem Hajj Iddriss Basic, Awisem M/A J.H.S,	x	x	x	x	450,000.00 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,

			Swedru-Akwapim M/A Basic School, Wurakese Station M/A Basic, Aponsie M/A Basic School, Assin Nyankomasi Catholic Basic School, Assin Nyankomasi M/A Basic, Brofoyedur M/A Basic School, Foso Anarudeen Basic School											
		Procure 66 No. tables and chairs for basic school teachers.	Afutuakwa M/A Basic, Alhuda Islamic Complex School, Foso Catholic Basic A School, Foso Catholic Basic B	x	x	x	x	93,084.24 (DACF)			X		Mun. Education Directorate	Works Dept., MPCU, Procurement Unit,

			School, Juaso M/A Basic School, Foso Anarudeen Basic School, Foso Presbyterian Basic School, Nyardoam M/A Basic School, Dompim Methodist & M/A Basic School, Wurakese Station M/A Basic School											
		Organise Science, Technology and Mathematics Education Programme	Municipal Wide		x			30,000.00 (DACF)			X		Mun. Edu. Directorate	Central Administration
		Organise My First Day at School.	Municipal Wide			x		20,000.00 (DACF)			X		Mun. Edu. Dir.	Central Administration
		Conduct Mock BECE Exams annually	Municipal Wide		X			50,000.00			X		Mun. Edu. Directorate	Central Administration
		Provision of Financial Assistance to Needy Students at Tertiary Level in the Municipality	Municipal wide					70,000.00			x		Mun. Edu. Directorate	Central Administration

Social Services Delivery	Social Welfare and community services	Continual Support to People with Disability (DACF)	Assin Foso					50,000.00 (DACF)				X	SW&CD	Central Administration and Finance Dept.
		Implement LEAP Policy	Assin Foso	x	x	x	x	150,000.00 (DACF)			X		SW&CD	Central Administration and Finance Dept.
		Entrepreneur Training for Persons with Disability	Assin Foso		x	x		200,000.00 (DACF)			X		SW&CD	BAC, BRC, and Agric Dept.
		Sensitisation Workshop on Women Empowerment	Municipal wide		x	x		5,000.00 (DACF)			X		SW&CD	NCCE and Central Administration
		Bi-Monthly ICI Landscape Meeting	Assin Foso	x	x	x	x	30, 000.00		ICI		X	SW&CD	Other Stakeholders
		Implementing Prosper III Intervention Project	Assin Dompim	x	x	x	x	10,000.00		CARE International Ghana/ Cargill		X	SW&CD	MPCU, Other Stakeholders
		Sensitization on Leadership Roles among Girls/ Women	Municipal wide	x	x	x	x	4,000.00 (GoG)	IGF			X	SW&CD	Central Administration
		Public Education on Preventing Girls from Excessive Hours spent on Households Chores	Odumase, Atonsu, Awisem, Wurakese-Station, Akropong	x	x	x	x	2,500.00 (GoG)	IGF			X	SW&CD	NCCE and Central Administration
		Awareness Creation on Child-Marriage in Selected Communities	Awisem, Obrayekor, Akwanhyiam, Asamang,	x	x	x	x	2,500.00 (GoG)	IGF			X	SW&CD	NCCE and Central Administration

			Nyardoum, Bukari Forson, and all the 24 LEAP Household Communities											
		Public Education on Sex Denial in Marriage in Selected Communities.	Dompim, Nyankumase, Juaso, Wurakese, Mesrenyame	x	x	x	x	1,500.00 (GoG)	IGF			X	SW&CD	NCCE and Central Administration
		Awareness Creation on Domestic Violence and its attendants Effects in Some Selected Communities.	Assin Foso, Odumase, Wurakese, Awisem, Dompim	x	x	x	x	2,500.00 (GoG)	IGF			X	SW&CD	NCCE and Central Administration
		Awareness Creation on Online Abuse and Exploitation among Children	Municipal wide	x	x	x	x	2,500.00 (GoG)	IGF			X	SW&CD	Central Administration
		Sensitisation on Teenage Pregnancy in Schools.	Akropong, Nyankomase, Foso Zongo, Aponsie, Odumase.	x	x	x	x	2,000.00 (GoG)	IGF			X	SW&CD	Central Administration
		Public Education on Drug Abuse among Youth	Brofoyedur, Juaso, Aponsie, Atonsu, Wurakese	x	x	x	x	1,500.00 (GoG)	IGF			X	SW&CD	Central Administration
		Media Discussion and Community Engagements on Child and Marriage	Municipal – Wide	x	x	x	x	2,000.00 (GoG)	IGF			X	SW&CD	Central Administration and Other Stakeholders

		Sensitisation on Sexual Harassment in Schools.	Pumside, wurakese Camp, Atonsu, Akropong, Brofoyedur, Nyankomase	x	x	x	x	1,500.00 (GoG)	IGF			X	SW&CD	Central Administration and Other Stakeholders
		Follow–Up and Coordination of Community Child Protection Committee	Odumase, Dompim, Wurakese Camp, Atonsu, Nyankomase, Akropong	x	x	x	x	4,500.00		UNICEF	X		SW&CD	Central Administration and Other Stakeholders
		Community Engagements on Child Protection Issues.	Municipal-Wide	x	x	x	x	10,000.00		UNICEF	X		SW&CD	Central Administration and Other Stakeholders
		Sensitisation/ Community Engagement on Parent–Child Relationship	Mesrenyame, Asamang, Juaso, Wurakese Camp, Akropong	x	x	x	x	4,000.00		UNICEF	X		SW&CD	Central Administration and Other Stakeholders
Social Services Delivery	Environmental Health and sanitation Services	Conduct premises inspection.		x	x	x	x	15,000.00 (IGF & DACF)				X	Mun. Env. Health Unit	Central Administration
		Evacuate refuse dump and maintain final dumping site- ***Deduction at Source***	Assin Foso	x	x	x	x	418,600.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Sanitation Improvement Package (SIP)- ***Deduction at Source***	Municipal wide	x	x	x	x	523,250.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Undertake District wide Fumigation exercise.	Municipal wide	x	x	x	x	100,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED,

														Works Dept., MPCU
		Procure 3 No. communal refuse/skip containers.			x	x	x	195,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Stakeholder Engagement/Sensitisation on Sanitation Issues.	Assin Foso					12,000.00 (DACF & IGF)				X	Mun. Env. Health Unit	Central Administration
		Organize monthly clean up exercises.	Municipal wide	x	x	x	x	75,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Procure Sanitary Tools, Equipment, detergents and chemicals.			x	x		80,000.00 (DACF)				X	EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Purchase Fuel for lifting 3no. communal refuse containers to final disposal site.	Assin Foso	x	x	x	x	70,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Repair and maintain sanitation vehicle for monitoring and supervision.	Assin Foso	x	x	x	x	70,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Food Hygiene and Safety	Municipal – Wide	x	x	x	x					X	Mun. Env. Health Unit	Central Administration
		Conduct sensitization on WASH activities, school health and safety.	Municipal wide	x	x	x	x	20,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU

		Clear all piled-up refuse in the municipality.	Municipal wide	x	x	x	x	157,150.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Undertake Stakeholder engagements/sensitization on sanitation issues.	Assin Foso	x	x	x	x	20,000.00			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Management of slaughter house and arrest of stray animals.	Municipal wide	x	x	x	x	25,000.00			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Support implementation of Community Led Total Sanitation.	Municipal wide	x	x	x	x	70,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Dredge/Desilt chocked gutters/drains.	Assin Foso	x	x	x	x	70,000.00				X	EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Construct and fence concrete Platforms for communal/skip containers.	Assin Foso. Juaso, Dompim, Atonsu, Nyankumasi	x	x	x	x	50,000.00			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Purchase of 50 no. 250 litres dustbins.		x	x	x	x	30,000.00			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Procurement of 3no. Tricycles.	Procurement of 3no. Tricycles.	x	x	x	x	90,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Renovation of wash rooms of Assembly office buildings.	Assin Foso	x	x	x	x	30,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU

		Renovation of 1no. meat shop	Assin Foso station market		x	x	x	20,000.00 (DACF)			X		EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Monitoring and Evaluation.	Municipal wide	x	x	x	x	19,084.24 (DACF)				X	EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Public Health Law Education and Sanitation	Assin Foso	x	x	x	x	12,000.00 (DACF&IGF)				X	Mun. Env. Health Unit	Central Administration
Infrastructure Development and Management	Public Works, rural housing and water management	Rehabilitation of Street Lights	Municipal Wide	x		x	x	100,000.00 (DACF)				X	Mun. Works Dept.	Central Admin.
		Supply and Installation of Street Lights	Municipal Wide	x	x	x	x	120,000.00 (DACF)			X		Mun. Works Dept.	Central Admin.
		Design and Construct 24-hour economy market.	Assin Foso		x	x	x	5,607,710.59 (DACF)			X		Mun. Works Dept.	MPCU, Procurement Unit,
		Rehabilitation of existing bungalows/facilities	Assin Foso	x	x	x	x	60,000.00 (DACF)			X		Mun. Works Dept.	Central Admin.

		Drill and mechanize 20 No. boreholes.	Brofoyedur, Odaado area, Fosu Dunkwa, Assin Aponsie, Habitat-Assin Fosu, Akuapim-Assin Fosu, NVTI-Dompim new site, Ntaabi-Dompim town, Credit Union-Pumpside, New town, Fosu Odumasi, Ahodwo estates, Awisem/Akosakrom, Atonsu Nsuokyir, Domeabra,			x	x	2,000,000.00 (DACF)			X		Mun. Works Dept.	MPCU, Procurement Unit,
		Completion of 3-Bedroom MCD's Bungalow	Assin Foso	x	x	x	x	180,000.00 (DACF)				X	Mun. Works Dept.	Central Admin.

		Renovation of Market Centres within the Municipality	Awisem, Assin Foso,					180,000.00 (DACF/ IGF)				Mun. Works Dept.	Central Admin.
		Mechanize 7No. existing boreholes	Slaughter house-Fosu, Kumaananta, Juaso, Foso Cemetery Area, Wurakese, Nyamebekyere, Nyankomasi, Asamang			x	x	490,000.00 (DACF)			X		Mun. Works Dept.	MPCU, Procurement Unit,
		Repair and maintain 20 No. broken down boreholes.	Awisem, Juaso/Otabil Nkwanta, Bantama, Savior Church Area, D.C.B Primary School, Cocoa Depot, Fosu Dunkwa, Roman Hill, Kumananta, Asamang, Nyandoum, Brofoyedur, Aponsie, Nyankomasi		x	x	x	200,000.00 (DACF)			X		Mun. Works Dept.	MPCU, Procurement Unit,

			, Nyamebekyere, Wurakese, Wurakese Camp, stroman park (Fosu) and Dompim.											
		Drilling of 10No. Boreholes in selected Communities	Obrayeko, Nyarduam, Brofoyedur, Kow Ansah, Pumpsite Odaado area, New Habitat, Wurakese Station, Foso Dunkwa	x	x	x	x	200,000.00 DACF			X		Works Dept.	Other Stakeholders
		Support for the training of the Municipal Water Management Team	Assin Fosu	x	x	x	x	20,000.00 (DACF)			X		Central Admin.	CWSA
		Conduct monitoring and evaluation for water facilities	Municipal-wide	x	x	x	x	23,084.00 (DACF)			X		Central Admin.	CWSA

		Support to Community Initiated Projects (CIP)	Municipal Wide	x	x	x	x	400,000.00 (DACF)			X		Works Dept.	Other Stakeholders
Infrastructure Development and Management	Urban Roads and Transport Services	Road User Sensitization on Hazard Identification and Treatment within Assin Foso Municipality	Municipal Wide		x	x	x	20,000.00		Ghana Road Funds	x		Urban Roads Dept	Works Dept and Central Administration
		Installation of Rumble Strips along Assin Foso – Assin Praso N8 Road.	Assin Foso to Assin Praso	x	x	x	x	65,000.00		Ghana Road Funds	x		Urban Roads Dept	Works Dept and Central Administration
		Grass-Cutting along Roads	Assin Foso-Assin Praso N8 Road. Foso Court to Habitat Road.	x	x	x	x	30,000.00		Ghana Road Funds	x		Urban Roads Dept	Works Dept and Central Administration
		Cleaning of Kerbs and Median along Assin Foso – Assin Praso N8 Road	Assin Foso to Assin Praso	x	x	x	x	20,000.00		Ghana Road Funds	x		Urban Roads Dept	Works Dept and Central Administration
Infrastructure Development and Management	Spatial Planning	Continuation of the Street Naming and Property Addressing System within the Municipality	Municipal–Wide	x	x	x	x	100,000.00 (GoG)				X	Physical Planning Dept.	Works Dept. and Central Admin
		Develop Planning Schemes for selected Communities	Juaso, Dompim, Pumpside, Nyankomase	x	x	x	x	300,000.00 (GoG)				X	Physical Planning Dept.	MPCU Members, Assembly Members, Chiefs

		Provision of Tools and Operational Space for Parks and Gardens.	Assin Foso	x	x	x	x	70,000.00 (GoG)			X		Physical Planning Dept.	MPCU, Procurement
Management and Administration	General Administration	Hold all Statutory Meetings of the Assembly	Assin Foso	x	x	x	x	120,000.00 (DACF)				X	Central Admin.	Other Department and Units
		Hold Meetings: Management, MPCU, Procurement, Spatial Planning and other meetings.	Assin Foso	x	x	x	x	150,000.00 (DACF)				X	Central Admin.	Other Department and Units
		Independence Day Celebration	Assin Foso	x				110,000.00 (DACF)				X	Central Admin.	Mun. Education Directorate
		Education on Public Participation in Governance	Municipal wide					8,000.00				X	Central Admin. & NCCE	Other Department and Units
		Organise 4 Quarterly Meetings	Municipal Wide	x	x	x	x	16,800.00	IGF			x	Zonal Councils	Central Administration and other Stakeholders
		Clean-Up Exercise and Health Screening	Municipal Wide		x			4,800.00	IGF			x	Zonal Councils	Central Administration and other Stakeholders
		Community Engagement on Disaster Management and Sanitation	Municipal Wide			x	x	6,500.00	IGF			x	Zonal Councils	Central Administration and other Stakeholders

		Collate, review, and update Administrative Data of 13 Departments/Agencies of the Municipality	Municipal Wide	x	x	x	x	1,800.00				x	Statistics	Other Departments and Agencies
		Collect and Analyse data on temporary structures to increase the revenue of the Municipal	Municipal wide	x	x			20,500.00	IGF		x		Statistics	Physical Planning, Internal Audit
		Collect and Analyse data on Advertising billboards	Municipal Wide	X	X			5,400.00	IGF		x		Statistics	Physical Planning, Works, Internal Audit
		Training of Agriculture Extension Officers (AEs) and Municipal Agric Officers (MAOs) on Digital Data Collection Platform to collect data on Farmers	Municipal Wide			x	x	4,300.00 (DACF)			x		Statistics	Agric Department
		Preparation of 2025 Risk Plan and Internal Audit Plan	Assin Foso		x	x	x	20,000.00 (DACF)				X	Internal Audit	Various Stakeholders
		Organise 4No. Audit Committee Meetings	Assin Foso	x	x	x	x	36,000.00 (DACF)	IGF			X	Internal Audit	Other Department and Units

		Organize Training Session for Assembly Staff on NACAP Activities	Assin Foso				x	5,000.00	IGF	2,000.00	X		Internal Audit	Other Department and Units
		Board of Survey Exercise	Assin Foso	x	x	x	x	10,000.00	IGF			X	Internal Audit	Other Department and Units
		Revenue Monitoring	Municipal–Wide	x	x	x	x	15,000.00	IGF			X	Internal Audit	MPCU, Central Administration
		Conduct Internal Audit Assignment and Preparation of Quarterly Internal Audit Reports	Assin Foso	x	x	x	x	25,000.00 (DACF)	IGF			X	Internal Audit	Various Stakeholders
		Preparation of Annual Action and Composite Budget Plan	Municipal Wide					75,000.00 (DACF)				X	Budget Unit	Other Department and Units
		Preparation of 2026–2029 Medium Term Development Plan	Assin Foso	x	x	x	x				X		MPCU	Various Stakeholders
		Fee Fixing Resolution	Assin Foso		x	x		30,000.00 (DACF)			X		Budget Unit	Other Department and Units
		Monitoring and Evaluation of Projects and Programmes.	Assin Foso	x	x	x	x	150,000.00 (DACF)			X		MPCU	Various Stakeholders
		Organise 2No. Town Hall Meetings	Assin Foso	x		x						X	MPCU	Various Stakeholders
Management and Administration	Human Resource	Organise Staff Durbar	Assin Foso	x	x	x	x	48,000.00 (DACF)	IGF			X	HR Dept.	Other Department and Units
		Train Assembly Members Annually.	Assin Foso	x	x	x	x	60,000.00 (DACF)	IGF			X	HR Dept.	Other Department and Units

		Train Senior Staff and Junior Staff Annually.	Assin Foso	x	x	x	x	100,000.00 (DACF)	IGF			X	HR Dept.	Other Department and Units
		Staff Development	Municipal Wide	x	x	x	x	50,000.00 (DACF)	IGF			X	HR Dept.	Other Department and Units
		Purchase of 2No. Swivel Chairs, and Office Stationery for the H.R. Department	Assin Foso	x		x		10,000.00 (GoG)				X	HR Dept./ Procurement	Central Admin.
Environmental Management	Natural Resource Conservation and Management	Plant 5,000 Trees Annually	Municipal Wide		x	x		25,000.00				X	Forestry Commission	NADMO & Central Admin.
		Public Education on Preservation and Protection of the Environment and Natural Resource	Municipal Wide			x	x	8,000.00				X	Forestry Commission	NADMO, Central Admin. and NCCE
		Education on Protection of Natural Resources and the Environment	Municipal Wide		x	x		8,000.00				X	Forestry Commission	NADMO, Central Admin. and NCCE
Environmental Management	Disaster prevention and Management	Sensitisation on Disaster Issues	Municipal Wide	x	x	x	x	3,500.00				X	NADMO	Other Departments and Units
		Disaster Prevention and Management.	Municipal wide	x	x	x	x	60,000.00 (DACF)			X		NADMO & EHSU	Central Admin., MHD, MED, Works Dept., MPCU
		Public Education and Sensitization Program on Fire Disaster	Municipal Wide	x	x	x		3,500.00				X	NADMO	Other Departments and Units
		Public Education and Sensitization Program on Hydro-Meteorological Disaster	Assin Foso	x	x	x	x	3,500.00				X	NADMO	Other Departments and Units
		Sensitization on Tree Planting	Municipal Wide		x	x		4,000.00				X	NADMO	Other Departments and Units

		Municipal Disaster Management Committee Meeting	Municipal Wide	x	x	x	x	2,000.00				X	NADMO	Other Departments and Units
		Hazard Identification and Management	Municipal Wide	x	x	x		5,000.00				X	NADMO	Other Departments and Units
		Celebration of World Disaster Risk Reduction Day	Municipal Wide			x	x	6,000.00			X		NADMO	Other Departments and Units
Management and Administration	Finance	Public Education on Levy, Fees and Tax Compliance	Municipal Wide	x	x	x		20,000.00 (DACF)			X		Finance Dept.	Central Admin., NCCE Physical Planning Dept. & Works Dept
		Monitoring and Supervision of Revenue Collectors	Municipal Wide	x	x	x	x	20,000.00 (DACF&IGF)				X	Finance Dept.	Central Admin
		Develop a Robust Revenue Management Software for Effective Billing, Monitoring and Supervision.	Assin Foso	x	x	x	x	150,000.00			X		Finance Dept.	Central Admin